MINUTES OF THE MEETING OF BOLTON BY BOWLAND, GISBURN FOREST & SAWLEY PARISH COUNCIL HELD ON 4TH OCTOBER 2021 AT TOSSIDE VILLAGE HALL COMMENCING AT 7.30PM

Present: Cllr D Glover (Chairman), Cllr H Fortune (acting Proper Officer/Clerk), Cllrs S Whittaker, P Wilson, N Bunyan

1. To receive and approve apologies for absence.
* none
1. To receive declarations of pecuniary or personal interest
* Cllr Fortune non registrable interest in relation to Skirden Hall Planning Application
* Cllr Wilson pecuniary interest in relation to Skirden Hall Planning Application
1. Adjournment for Public session (max 3 mins per person)

3.1 A resident Mr Wright raised the point that the agenda had not been placed upon the Tosside notice board. The acting Clerk provided his explanation, and a heated debate followed. The conclusion being that it was an oversight, and all notices should be posted on all village notice boards ahead of future meetings.

3.2 A resident Mr Lumb raised the point that previous meeting minutes had not been published on the website. Once again there was a heated debate. It is recognised that both the minutes should be published on the website, and it will be corrected ahead of the next meeting.

3.3 A third point was raised in terms of the current banking situation. Since the resignation of councillors, the acting Clerk is the only remaining signatory. The Chairman explained the situation and understood the need to get it resolved.

3.4 The acting Clerk acknowledges that as a Parish Councillor during this heated debate he did not adhere to the Parish Councils Code of Conduct. In future the acting Clerk will ensure that he adheres the code in its entirety.

3.5 In accordance with Standing Orders all future meetings, public representations, comments or questions must be directed to the Chairman of the meeting, and not to other members of the council unless directed by the Chairman.

3.6 In accordance with the Standing Orders no person(s) shall obstruct the transaction of business at a meeting or behave offensively or improperly.

1. To resolve and confirm the minutes of the Parish Council Meeting, held on 7th September 2021.
* Minutes of the meeting held on the 7th of September had been circulated to members. RESOLVED that the minutes be approved and duly signed.
1. Planning Applications
* Skirden Hall extension, no comments
1. Parish Notice Boards

 **–** No progress**,** Cllr glover still awaiting quotations.

1. Winter Planting

 - Agreed to provide £200 per village by a unanimous vote.

1. Ice Creams

 – Cllr Bunyan was still in the process of organising the event with the Sawley Care Home.

1. Wreaths for Remembrance Sunday
* Agreed that Cllr Fortune purchase from Lady Haig agreed by a unanimous vote.
1. Little Green Bus
* Agreed to donate £200 by a unanimous vote.
1. Accounts
* Due to banking problems (referee to earlier in the meeting) bills cannot be paid
* Current bank balance £57,181
1. Matters arising
* Several residents have raised the issue of a flood risk from the beck adjacent to the Coach and Horses. It is understood that RVBC can apply for grants from the Environment Agency. Details have been passed onto the Parish council and both Cllrs Fortune and Glover agreed to investigate and gather knowledge on previous flood prevention work. The item will be placed on the next meeting agenda.
* The damaged wall at Copy Nook, Cllrs Whittaker and Bunyan would try and meet with Mr Chris Mitton to discuss.
* The Parish council are making grants of up to £1,000 for Village Halls providing that they have a suitable and worthwhile project that needs supporting. Council members are asked to liaise directly with their respective Village Hall committees.
* It was agreed that the Chairman and acting Clerk would pull together an appropriate job description for the vacancy of Clerk.
1. Date and Venue of Next Meeting

– 1st November at Bolton by Bowland Village Hall 7.30pm. The meeting closed at 8.20pm

Hayden Fortune - Acting Proper Officer